



**Leeming and Londonderry Community Primary School**  
Roman Road,  
Leeming, Northallerton  
North Yorkshire, DL7 9SG

## Privacy Notice – CCTV (Nov 2023)

*This privacy notice has been written to inform members of the public, parents, pupils and staff of Leeming & Londonderry Community Primary School, about how and why we process their personal data in relation to CCTV.*

### Who are we?

Leeming and Londonderry Community Primary School is a Data Controller as defined by the UK GDPR. This means that we determine the purposes for which your personal data is processed and the manner of processing. We will only collect and use your personal data in ways which are compliant with data protection legislation.

The school has appointed Veritau Ltd to be its Data Protection Officer (DPO). The role of the DPO is to monitor our compliance with the UK GDPR and the Data Protection Act 2018 and advise on data protection issues. If you would like to discuss this privacy notice or our use of your data, please contact Veritau or School Administrator

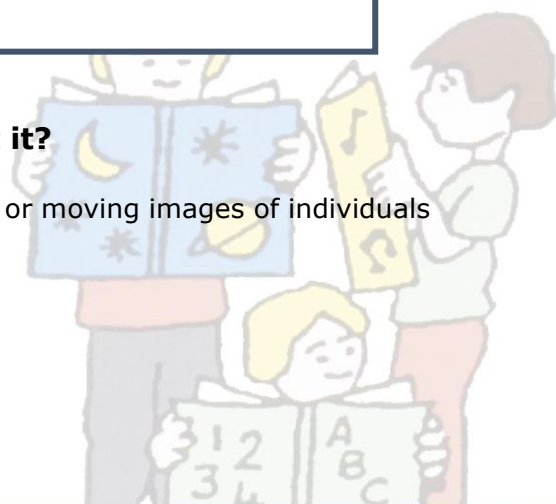
Schools Data Protection Officer  
Veritau Ltd  
West Offices  
Station Rise  
York  
North Yorkshire  
YO1 6GA  
[schoolsDPO@veritau.co.uk](mailto:schoolsDPO@veritau.co.uk)  
01904 554025



*Please ensure you include the name of your school in all correspondence*

### What information do we collect and why do we collect it?

By using CCTV systems the school collects, stores, and uses static or moving images of individuals located in the surveillance area.



The school may be able to identify those individuals by using other existing information.

The school operates CCTV for the following purposes:

- for safeguarding children,
- for the prevention and detection of crime.

Our lawful basis for processing your personal data is Article 6(1)(e) and 6(1)(f) respectively:

- 6(1)(e) - Processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller – Safeguarding children.
- 6(1)(f) - Processing is necessary for the purposes of legitimate interests - prevention and detection of crime.

### **Who has access to your personal data?**

Your information will only be made available to the school employees where there is a need to investigate the recording. Only employees authorised by the school management may have access to this footage.

### **Who do we share your personal data with?**

We will only share CCTV footage with other agencies where there is a lawful reason to do so - for example to share with the police for the purposes of crime prevention or to assist in locating an absconding pupil.

### **How long do we keep your personal data for?**

The school will retain this data for 14 days.

### **Do you transfer my data outside of the UK?**

Generally the information that the school holds is all held within the UK. However, some information may be held on computer servers which are held outside of the UK. We will take all reasonable steps to ensure your data is not processed in a country that is not seen as 'safe' by the UK government.

### **What rights do you have over your data?**

Under the UK GDPR, individuals have the following rights in relation to the processing of their personal data:

- to be informed about how we process your personal data. This notice fulfils this obligation.
- to request a copy of the personal data we hold about you.
- to request that your personal data is amended if inaccurate or incomplete.
- to request that your personal data is erased where there is no compelling reason for its continued processing.
- to request that the processing of your personal data is restricted.
- to object to your personal data being processed.



If you have any concerns about the way we have handled your personal data or would like any further information, then please contact our DPO using the details provided above.

If we cannot resolve your concerns then you may also complain to the Information Commissioner's Office, which is the UK's data protection regulator. Their contact details are below:

Phone: 0303 123 1113 or via their [live](#) chat. Opening hours are Monday to Friday between 9am and 5pm (excluding bank holidays). You can also report, enquire, register and raise complaints with the ICO using their web form on [Contact us | ICO](#).

### **Changes to this notice**

We reserve the right to change this privacy notice at any time. We will normally notify you of changes that affect you. However, please check regularly to ensure you have the latest version.

This privacy notice was last reviewed 18 September 2023.

